

IN-BOUND FREIGHT

OPTION 1 – ADVANCE WAREHOUSE

RECOMMENDED



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Advance Warehouse Receiving Deadline:
TUESDAY, MARCH 31, 2026

Warehouse Receiving Hours:
Monday – Friday, 8:30 AM – 3:30 PM (local time)

BENEFITS

- Materials delivered to your booth before move-in
- Avoid tight delivery windows
- Easier freight coordination
- Empty containers stored during event and returned at show close

SAMPLE PRICING FOR ADVANCE SHIPMENTS INCLUDES:

SMALL PACKAGE SHIPMENTS (≤25 LBS)

Advance Warehouse:	\$174 each
Early/Late Arrival:	\$217.50 each

STANDARD FREIGHT

Charged per CWT (100 lbs)

2 CWT minimum:	\$662
Each additional CWT:	\$331

Early/Late Arrival - Advance Warehouse Shipment
Could incur an additional charge of \$413.75 (per CWT)

OPTION 2 - DIRECT TO SHOW SITE



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Shipments sent directly to the show site may incur a 20% minimum surcharge over standard warehouse material handling rates.

SMALL PACKAGE SHIPMENTS (≤25 LBS)

Direct to Show Site:	\$174 each
Early/Late Arrival:	\$217.50 each

STANDARD FREIGHT

Charged per CWT (100 lbs)

2 CWT minimum:	\$794.50 (2 CWT Min.)
Each additional CWT (100lbs):	\$397.25



BEST PRACTICES

- Consolidate shipments when possible.
- Ship all items in as few shipments, delivered on the same day, as much as possible to potentially avoid multiple minimum charges.
- Clearly label shipments with company name, booth number, and event name.
- Have the following information on hand when arriving at the conference:
 - Shipment tracking numbers
 - Delivery date and location
 - Outbound shipping instructions/labels
- While we do our best to waive additional minimum charges if shipments arrive on the same day this is not a guarantee, as if one shipment arrives at 9:00am and the other at 3:15pm, two separate teams will need to sort that freight, one for that day and one the next day when we open again.

NEED HELP?

ALLIANCE
nationwide exposition

✉ ExhibitorAssistance@alliance-exposition.com

888-528-2011

Refer to Alliance Exhibitor Portal or the number above for full pricing, policies and procedures.