MDEXPO ORLANDO
OCTOBER 13-15, 2026

ALLIANCE nationwide exposition

OUT-BOUND FREIGHT



GENERAL SHIPPING INSTRUCTIONS

- All shipments left in booth space will be handled by Alliance Exposition Services
- All freight must be clearly labeled with the outbound shipping address
- A completed Alliance Bill of Lading (BOL) is required for each shipment destination

OPTION 1 – OFFICIAL SHOW CARRIER

Alliance Transportation & Logistics is the Official Show Carrier and will be onsite to assist with outbound shipping.

BENEFITS:

- No pickup scheduling required
- Freight automatically collected from your booth
- Onsite support and tracking

STEPS:

1. Pack and label all freight
2. Complete the Alliance Bill of Lading (BOL)
3. Include:
   - o Piece count
   - o Destination
   - o Signature
4. Return the BOL to the Alliance Exhibitor Service Desk
5. You will receive a copy with tracking information



Do NOT leave the BOL in your booth.

OPTION 2 – EXHIBITOR-CHOSEN CARRIER

Exhibitors may ship using their own freight provider.

REQUIREMENTS:

- Exhibitor must schedule the pickup
- Carrier must pick up freight during official move-out hours
- Pickup location is the venue loading dock
- Some facilities have a UPS or Fedex office for your use. If you choose to arrange shipping from an on-site location, you are responsible for taking the shipment to that location.

IMPORTANT:



If your carrier fails to check in, additional material handling, labor, or transportation fees may apply. Alliance may reroute the shipment to the freight warehouse or Official Show Carrier.

BEST PRACTICES

- Bring packing materials
- When possible, use pallets/crates and shrink wrap items
- Take photos/make copies of outbound shipping labels
- Request a quote from Alliance at ExhibitorAssistance@alliance-exposition.com



NEED HELP?

ALLIANCE nationwide exposition

ExhibitorAssistance@alliance-exposition.com

888-528-2011

Refer to Alliance Exhibitor Portal or the number above for full pricing, policies and procedures.